



## Horley Scout Campsite

**General Risk Assessment for Horley Scout Campsite** - This risk assessment covers the general risks that could be experienced when visiting and using Horley Scout Campsite and how those risks are being controlled by the Horley Scout Campsite Management Team. This risk assessments also identifies further controls that groups using the site should consider or implement.

It has been put together following guidance from TSA, which can be viewed using the following link. [Managing a safe Scout premises | Scouts](#). This risk assessment also identifies further controls that all users of the site should consider or implement.

**All users of Horley Scout Campsite should use this risk assessment as a reference but must produce their own, based on, but not limited to, the individuals and numbers within their group using the site, the buildings, activities as well as any equipment they may use. This should include any equipment supplied directly from Horley Scout Campsite or brought in by the Group.**

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled?	What further controls will be implemented to reduce the risk further.
Hazard – Illness, Infectious Diseases, including Coronavirus, Covid-19  Risk - Transmission of Illness, Infectious Diseases & Coronavirus,	All Users	Follow UK Government Control Measures & TSA Guidance Documentation.  Signage on Site.  Toilets cleaned twice a week, toilet checks carried out Horley Scout Campsite Volunteers before, during and after camps and during the week.  Provision of soap and hot water for hand washing	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential experiences and activities should have a Risk Assessment in place to manage the hazard and risk.  Users should consider bringing cleaning products to use as required outside of these times and for accidents that happen.

<p>Hazard – Asbestos Risk – Contamination Due to Asbestos Exposure.</p>	<p>All Users</p>	<p>Follow TSA Guidelines FS120352 <a href="#">Managing Asbestos   Scouts</a> Asbestos Compliance Survey and Report has been completed, and a register has been produced identifying where the asbestos is located.</p>	<p>Users should report any damage to areas where asbestos has been identified and additional report any concerns they have to the site volunteer team.</p>
<p>Hazard – Uncontrolled Fire on Campsites or in Buildings Risk – Injury, Damage to Buildings and Equipment</p>	<p>All Users</p>	<p>Follow TSA Guidelines FS320007 <a href="#">Fire safety   Scouts</a> Fire Safety Compliance Fire Risk Assessment Fire Assembly Points on site</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk.  This RA should include identifying a Leader in Charge and a plan to manage evacuation of buildings and / or campsite and arrangements for calling and meeting the emergency services.</p>
<p>Hazard – Water Contamination Risk – Transmission of Legionella and other Water Born Diseases from Mains Water Supply and Stored Water.</p>	<p>All Users</p>	<p>Follow TSA Guidelines FS120351 <a href="#">Managing Water Risks of Legionella   Scouts</a> Water Testing Compliance for Legionella and other water borne diseases. Signage. Regular running / flushing of all water taps, in buildings and standpipes. Cleaning / disinfecting of taps on a regular basis. Dismantle, clean, and descale shower heads on regular basis.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk.  Run standpipes before use. Ensure appropriate storage and usage of water. Observe signage of taps for correct usage.</p>

<p>Hazard – Falling Trees or Branches</p> <p>Risk – Injury caused by Falling Trees and Branches.</p>	<p>All Users</p>	<p>Follow TSA Guidelines FS320008 <a href="#">Tree Safety Guidelines</a> <a href="#">  Scouts</a></p> <p>Tree Safety Compliance tree survey.</p> <p>Damaged, decaying or dead trees felled, or area tapped off.</p> <p>Hanging branches removed or area tapped off.</p> <p>Signage.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk.</p> <p>Carry out visual inspection of trees and branches in local vicinity if camping or carry out activities.</p> <p>Review weather forecast. (High Winds)</p> <p>Report fallen or damaged branches or trees and any other concerns to the site Volunteer team.</p>
<p>Hazard – Gas</p> <p>Risk – Injury or Illness caused by escaping gas or explosion from mains supply or gas cylinders brought into Horley Scout Campsite</p>	<p>All Users</p>	<p>Gas Safety Compliance for mains supply and large LPG Tank Storage.</p> <p>Annual checks, and certification.</p> <p>Warning Signs</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk,</p> <p>All users should follow the TSA guidelines for the use of gas that can be obtained via the following link <a href="#">Gas   Scouts</a></p>
<p>Hazard – Electricity</p> <p>Risk – Injury Caused by Electric Shock.</p>	<p>All Users</p>	<p>Electrical Safety Compliance,</p> <p>Certification.</p> <p>Regular checks,</p> <p>Warning Signs</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk.</p> <p>Ensure all portable power supplies and other appliances brought onto Horley Scout Campsite are safe to operate and are used appropriately and correctly.</p>

<p>Hazard – Access to site by unauthorised persons.</p> <p>Risk – Vandalism, theft and safety to property or individual and safeguarding</p>	<p>All Users</p>	<p>1.8m palisade fence encircling whole site with lockable gates.</p> <p>Signage (reference to shutting and locking gates)</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential experiences and activities should have a Risk Assessment in place to the manage hazard and risk.</p> <p>Gates must not be left open &amp; unattended and must be shut when not being used for entry and exit.</p> <p>Gates must be shut and locked at night and when leaving site.</p> <p>Leaders should not assume that someone else will shut and lock the gates.</p>
<p>Hazard – Safety of Young People</p> <p>Risk – Injury or Harm</p>	<p>Young People</p>	<p>All members of the Horley Scout Campsite Volunteer team must have up to date DBS, safeguarding and safety training.</p> <p>All persons over 18 years of age must have an appropriate DBS if staying overnight and interacting with Young People.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential experiences and activities should have a Risk Assessment in place to the manage hazard and risk.</p> <p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential experiences and activities should ensure the appropriate safeguarding guidelines are in place.</p>
<p>Hazard - Vehicle Movement</p> <p>Risk – Collision between vehicles, infrastructure, and pedestrians.</p>	<p>All Users</p>	<p>On site 5mph speed limit.</p> <p>Speed Limit Signs</p> <p>Parking Signs.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk.</p> <p>Vehicle movement on site should be kept to a minimum. Users should plan to manage car parking before and during the event when using Horley Scout Campsite.</p> <p>Parents dropping off Young People should be informed prior to attending Horley Scout Campsite about car parking arrangements.</p>

Hazard – Weather Risk – Injury and Illness caused by the weather and changes to it.	All Users	The OMT will action closure of the site or parts of and / or activities in the event of severe weather warnings.  Signage	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk.  Check weather regularly and plan for changes.
Hazard – Slips, Trips and Falls Risk – Injury	All Users	The OMT will endeavor to maintain the site to reduce the hazard of slip trips and falls.	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk.  Adequate supervision of Young People  Use of torches at night.
Hazard – Deep and Running Water Risk – Injury or Drowning	All Users	Water pool in Bottom Field fenced off.  Signage (Out of Bounds)  Signage (YP Should be Supervised at All Times)	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities will have a Risk Assessment in place to the manage hazard and risk.  Adequate supervision of Young People
Hazard – Insect Bites and Scratches from Vegetation Risk – Allergic Reaction and Infection	All Users	Hazard awareness bulletin to be produced and distributed, posted to the notice board in carpark.	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Horley Scout Campsite for residential activities and activities will have a Risk Assessment in place to the manage hazard and risk.  Adequate supervision of Young People.  Appropriate First Aid to be given with required parental permission.  Report any large infestations of insects or insect nests to the site volunteer team.

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